


Document Title: The Laser Risk Management Policy	1 of 2	Approval Date: 18/02/2020
Reference Number: UHB 324		Next Review Date: 18/02/2023
Version Number:2		Date of Publication: 03/03/2020

	Bwrdd Iechyd Prifysgol Caerdydd a'r Fro Cardiff and Vale University Health Board	<b>Reference Number: UHB 324</b> <b>Version Number: 2</b> <b>Date of Next Review: 18 Feb 2023</b> <b>Previous Trust/LHB Reference Number: N/A</b>
<b>THE LASER RISK MANAGEMENT POLICY</b>		
<b>Policy Statement</b> <p>To ensure that the Cardiff and Vale UHB delivers its aims, objectives, responsibilities and legal requirements transparently and consistently we will manage the use of medical treatment lasers in a safe manner in order to protect the health and well being of staff working with this equipment and people who may be affected by the work.</p> <p>The Cardiff and Vale UHB will ensure that risks to patients, staff and the UHB arising from the use of medical treatment laser equipment are minimised, and that UHB consistently delivers the best health and financial outcomes from the use of medical laser equipment.</p>		
<b>Policy Commitment</b> <p>The UHB will:</p> <ul style="list-style-type: none"> <li>• Provide a robust framework for the management of medical treatment lasers to ensure that services are safe, and compliant with current legislation, standards and guidelines, in order to protect the UHB, patients, staff and members of the public.</li> <li>• Ensure that managers and staff recognise their responsibility to safeguard of all persons involved with, or who may be affected by, the use of medical treatment lasers.</li> <li>• Ensure that measures for the protection of all persons who may be affected by the use of medical treatment lasers on UHB premises are implemented and maintained.</li> <li>• Demonstrate compliance through record keeping and audit.</li> <li>• Appoint Laser Safety Advisors.</li> <li>• Appoint Laser Protection Supervisors.</li> </ul>		
<b>Supporting Procedures and Written Control Documents</b> <p>This Policy and the supporting Laser Risk Management Procedure describes the following with regard to laser safety:</p> <ul style="list-style-type: none"> <li>• Responsibilities in the management of medical treatment lasers.</li> <li>• Training requirements</li> <li>• Procurement and use of medical treatment lasers.</li> <li>• Maintenance, repair and quality assurance of medical treatment lasers.</li> <li>• Management of laser controlled areas and protection measures.</li> <li>• Demonstration of compliance with regulatory requirements.</li> </ul>		

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## Scope

This Procedure applies to all of Cardiff and Vale UHB staff in all locations, including those with honorary contracts. It covers all Medical Treatment Lasers used by Cardiff and Vale UHB services, irrespective of whether the laser device is owned, loaned, leased, or used by external service providers commissioned by the UHB.

<b>Equality Impact Assessment</b>	An Equality Impact Assessment (EqIA) has been completed for this policy.
<b>Health Impact Assessment</b>	A Health Impact Assessment is not required for this policy.
<b>Policy Approved by</b>	Quality, Safety and Experience Committee
<b>Group with authority to approve procedures written to explain how this policy will be implemented</b>	Radiation Protection Group
<b>Accountable Executive or Clinical Board Director</b>	Executive Director of Therapies and Health Science
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<p style="text-align: center;"><b><u>Disclaimer</u></b></p> <p>If the review date of this document has passed please ensure that the version you are using is the most up to date either by contacting the document author or the <a href="#">Governance Directorate</a>.</p>	

Summary of reviews/amendments			
Version Number	Date Review Approved	Date Published	Summary of Amendments
1	28/06/2016	18/08/2016	New policy
2	18/02/2020	03/03/2020	Updated