

Health and Safety Committee Work Plan 2021-22							
A -Approval	D- discussion	I - Information	Exec Lead	Mar-21	Jul-21	Oct-21	Jan-22
Agenda Item							
Standard Items							
Priority Improvement Plan			TBC	D	D	D	D
Fire Enforcement Report			TBC	D	D	D	D
Environmental Health Inspector Report			TBC	D	D	D	D
Enforcement Agencies Report			TBC	D	D	D	D
Waste Management Compliance Report			TBC		D		D
Lone worker Devices Report			TBC	D		D	
Regulatory and Review Body Tracking Report			TBC	D		D	
Risk Register for Health and Safety			TBC	D	D	D	D
Standards for Health Services in Wales relevant to Health and Safety			TBC				D
Strategies							
Pedestrian Safety Strategy			TBC				A
Health and Safety Strategy			TBC	A			
Annual Reports							
Health and Safety Annual Report			TBC		A		
Fire Safety Annual Report			TBC			A	
Policies							
Health and Safety Policy			TBC			A	
Latex Allergy Policy			TBC				A
Closed Circuit Television Policy			TBC				A
Contractor Control Policy			TBC		A		
Security Services Policy			TBC	A			
Safe working with Electricity Policy			TBC				A
Environmental Policy			TBC				A

Governance									
Annual Work Plan	NF								A
Self-assessment of effectiveness	NF		D						
Induction Support for Committee Members	NF								
Review Terms of Reference	NF								A
Produce annual Health and Safety Committee Annual Report	NF								A
Minutes of Health and Safety Committee Meeting	NF	D	D	D	D	D	D	D	D
Action log of Health and Safety Committee Meeting	NF	D	D	D	D	D	D	D	D
Minutes from Other Committees which report into H & S Committee	NF	I	I	I	I	I	I	I	I