

Confirmed Minutes of the Charitable Funds Committee
Wednesday 8th July 2020 10:00am – 11:00am
Held via Skype

In Attendance:

Martin Driscoll	MD	Executive Director of Workforce and Organisational Development
Nicola Foreman	NF	Director of Corporate Governance
Joanne Brandon	JB	Director of Communications
Fiona Jenkins	FJ	Executive Director of Therapies and Health Science
Chris Lewis	CL	Deputy Executive Finance Director
Sara Moseley	SM	Independent Member – Third Sector
Ruth Walker	RW	Executive Nurse Director
Peter Welsh	PW	Senior Hospital General Manager, University Hospital Llandough

Secretariat:

Laura Tolley	LT	Corporate Governance Officer
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Apologies:

Gary Baxter	GB	Independent Member
Susan Elsmore	SE	Independent Member – Local Authority
Akmal Hanuk	AH	Committee Chair and Independent Member - Community
Mike Jones	MJ	Chair of Staff Lottery Bids Panel
John Union	JU	Committee Vice Chair and Independent Member - Finance

CFC20/07/001	<p>Welcome & Introductions</p> <p>The Executive Nurse Director (END) welcomed everyone to the Special Charitable Funds Committee and noted that due to technical issues with Skype, the Committee Chair and Independent Member – Finance were unable to join the meeting.</p>	Action
CFC20/07/002	<p>Apologies for Absence</p> <p>Apologies for absence were noted.</p>	

CFC20/07/003	Declarations of Interests There were no declarations of interest.	
CFC20/07/004	COVID-19 Income and Expenditure and Options and Process for Spend of Just Giving Fund, NHS Charities Together Fund and Gareth Bale Donation The Independent Member – Third Sector (IM-TS) advised the process was correct, however, it required principles and criteria to ensure the Health Charity focussed on those most in need. After Committee discussion, it was agreed that the Director of Communications (DC) would include specific principles and criteria to the report before presenting to the Board of Trustees. The END confirmed that it was agreed that the Health Charity and Communications team could advertise on social media platforms to encourage people to submit an expression of interest for bids, however no bids would be approved or agreed until after the Board of Trustee meeting. The Deputy Finance Director (DFD) advised that due to the current financial position of the Health Charity, the Board of Trustee needed to be aware, prior to any further commitments being made against the Make it Better Fund. The IM-TS agreed. Resolved that: Subject to principles and criteria being added; <ul style="list-style-type: none"> (a) the Committee supported the process; (b) the Committee agreed no bids would be approved or agreed until after the Board of Trustee Meeting. 	
CFC20/07/005	Any Other Business There was no other business raised.	
CFC20/07/006	Items to bring to the attention of the Board / Trustee There were no items to be brought to the attention of the Board / Trustee.	
CFC20/07/007	Date and Time of Next Meeting Tuesday 4 th August 2020 9:30am – 12:30pm Nant Fawr 2 & 3, Woodland House	