



**CONFIRMED MINUTES OF A MEETING OF CARDIFF AND VALE
HEALTH CHARITY – TRUSTEE MEETING
HELD ON 13TH DECEMBER 2018
BOARD ROOM, UNIVERSITY HOSPITAL, LLANDOUGH**

Maria Battle	MB	Chair
Len Richards	LR	Chief Executive
Abigail Harris	AH	Executive Director of Strategic Planning
Akmal Hanuk	AK	Independent Member - Community
Charles Janczewski	CJ	Vice Chair
Dawn Ward	DW	Independent Member - Trade Union
Fiona Kinghorn	FK	Interim Executive Director of Public Health
Dr Fiona Jenkins	FJ	Executive Director of Therapies and Health Sciences
Prof Gary Baxter	GB	Independent Member – Cardiff University
John Antoniazzi	JA	Independent Member - Estates
John Union	JU	Independent Member - Finance
Martin Driscoll	MD	Executive Director of Workforce and OD
Michael Imperato	MI	Independent Member - Legal
Chris Lewis	CL	Deputy Finance Director
Ruth Walker	RW	Executive Nurse Director
Sara Moseley	SM	Independent Member –Third Sector
Steve Curry	SC	Chief Operating Officer
In Attendance:		
Nicola Foreman	NF	Director of Corporate Governance
Dr Sharon Hopkins	SH	Deputy Chief Executive and Director of Transformation
Apologies:		
Eileen Brandreth	EB	Independent Member - ICT
Dr Graham Shortland	GS	Medical Director
Cllr Susan Elsmore	SE	Independent Member –Local Authority
Bob Chadwick	BC	Director of Finance

18/12/001	WELCOME AND INTRODUCTIONS	ACTION
	The Chair welcomed everyone to the meeting.	
18/12/002	APOLOGIES FOR ABSENCE	
	Apologies for absence were noted.	
18/12/003	DECLARATIONS OF INTEREST	
	Charles Janczewski declared his interest as Chair of the Quality and Patient Safety Committee at WHSCC.	
18/12/004	MINUTES OF THE TRUSTEE MEETING HELD ON 27TH SEPTEMBER	

2018

The Trustee reviewed the Minutes from the meeting held on 27th September meeting.

Resolved that:

The Trustee approved the minutes of the meeting held on 27th September 2018.

18/12/005

ACTION LOG FOLLOWING THE LAST MEETING HELD ON 27th SEPTEMBER 2018

There were no actions on the action log for review.

18/12/006

APPROVAL OF ANNUAL REPORT AND ACCOUNTS

The report was introduced by the Deputy Director of Finance and he stated that the purpose of the report was to receive and consider for approval the Funds on Trust Annual Report and Accounts 2017/18 and the ISA 260 Audit Report. The following points were made:

- The value of the funds was £10.2m which was a very healthy balance.
- £300k more had been spent on funds than generated.
- There had been a loss on investments of £100K
- The Auditor stated that they had issued an unqualified opinion to state that the accounts were a true and fair representation and there were no significant concerns.

Resolved that:

- (a) The Trustee considered the Annual Report and Accounts for 2017/18, Letter of Representation and ISA Report from the Auditor General for Wales.
- (b) The Trustee approved the Annual Report and Accounts for 2017/18
- (c) The Trustee confirmed the statement made in the Letter of Representation to the Auditors and approved the document.

18/12/007

ANY OTHER BUSINESS

There was no other business to raise

18/12/008

DATE OF THE NEXT MEETING OF THE TRUSTEE

Thursday, 26 September 2019 at 11.00am
Board Room, University Hospital Llandough