

Appendix A: South East Wales Acute Oncology Service Engagement Activities

Meeting / Engagement Activity	Date	Attendees
AOS Steering Group (oversee the development of the AOS clinical model)	May – December 2020	Cancer Leads Consultants – Acute Care / Medicine Consultants – Oncology Consultants – Palliative Care Lead ANP Macmillan Lead / Senior Oncology Nurses & CNSs Palliative Care Nurse AHP Lead GP Finance Planning
AOS Workshops x4 (develop principles of AOS service, identify common themes, shape the clinical model)	8 July 2020 10 July 2020 13 July 2020 14 July 2020	70+ attendees (range of professions from stakeholder organisations) including: Cancer Leads Consultants – Acute Care / Medicine Consultants – Oncology Consultants – Palliative Care Consultants – Radiology ANP Macmillan Lead / Senior Oncology Nurses & CNSs Palliative Care Nurse AHPs (Dietitian, Physiotherapist, Occupational Therapist) Finance representation
Patient focus groups and online questionnaire (what patients would want from a future service and how they want to access it)	25 August 2020 27 August 2020	Patients and carers from all four Health Boards
Sessions with Health Boards (including one to ones with Cancer Leads)	24 & 25 September 2020 28 & 29 September 2020 11 November 2020 24, 25, 26 & 27 November 2020 10 December 2020 8 February 2021 26 February 2021 23 March 2021 12 May 2021	Cancer Leads Consultants – Acute Care / Medicine Consultants – Palliative Care ANP Macmillan Lead / Senior Oncology Nurses & CNSs

Collaborative Cancer Leadership Group	14 October 2020 21 January 2021 23 April 2021	CEOs Medical Directors HB/Trust Exec Representatives
AOS Options Appraisal Workshops x3	05 November 2020 18 November 2020 02 December 2020	Cancer Leads Consultants – Acute Care / Medicine Consultants – Oncology Consultants – Palliative Care ANP Macmillan Lead / Senior Oncology Nurses & CNSs Representatives from: Powys Teaching Health Board, Macmillan Cancer Support, Community Health Council, Welsh Ambulance Service Trust
Digital (regional meetings not included)	11 November 2020 01 February 2021 01 March 2021	Digital Officers Digital Programme Manager
Value based healthcare (Including sessions with wider team)	16 November 2020 January / February 2021	Sally Lewis and Value based Healthcare team ANP Macmillan Lead / Senior Oncology Nurses Consultants – Oncology
Workforce Meetings	17 November 2020 08 December 2020 17 December 2020 28 January 2021	Workforce Lead (Wales Cancer Network) ANP Macmillan Lead / Senior Oncology Nurses AHPs
AOS Service Model	04 December 2020	Consultants – Acute Care / Medicine Consultants – Oncology ANP Macmillan Lead / Senior Oncology Nurses Clinical Leads – acute and oncology
Options Appraisal Follow UP	08 December 2020 16 December 2020	Cancer Leads Consultants – Acute Care / Medicine Consultants – Oncology ANP Macmillan Lead / Senior Oncology Nurses
MUO/CUP Meeting	15 December 2020 08 February 2021	Consultant - Oncology ANP Macmillan Lead / Senior Oncology Nurses & CNSs Palliative Care Nurses Consultant – Radiology Consultant - Palliative Care
AOS Business Case Scrutiny Group	27 January 2021 10 February*(see below)	Assistant Directors Planning Assistant Directors Finance

	24 February 2021 10 March 2021 24 March 2021	Finance Managers Operational Managers - Cancer Powys Teaching Health Board
Workshop – HB clinicians present local AOS resources	10 February*	HB clinicians Assistant Directors of Finance Assistant Directors of Planning
Health Board one to ones to discuss specific issues	02 March 2021 (CAVUHB) 03 March 2021 (ABUHB) 04 March 2021 (CTMUHB) 05 March 2021 (VUNHST)	Consultants – Acute Care / Medicine ANP Macmillan Lead / Senior Oncology Nurses Assistant Directors of Finance Assistant Directors of Planning Operational Managers - Cancer
Specialist support specifications sessions with HBs	18 March 2021 19 March 2021	Consultants – Acute Care / Medicine Nurses AHPs
Directors and Assistant Directors of Planning and Finance, and Cancer Leads	29 & 30 April 2021 16 June 2021	Directors of Planning Directors of Finance Assistant Directors of Finance Assistant Directors of Planning Cancer Leads
Operational peer to peer session (Taunton)	11 May 2021	AOS / IO Clinical Lead, Taunton
Community Health Council	26 May 2021	Chief Officer, South Glamorgan
Equality Impact Assessment	27 May 2021	VUNHST Equality Manager
Health Board one to ones to discuss priority / phases	21 May 2021 (CTMUHB) 27 May 2021 (CAVUHB) 28 May 2021 (CTMUHB) 28 May 2021 (ABUHB) 11 June 2021 (ABUHB)	HB Nominated Lead Cancer Leads Nursing Lead Operational Manager